



CONSULTING SURVEYORS NSW CODE OF ETHICAL CONDUCT

1. A member's responsibility for the welfare and rights of the community shall come before the member's responsibility to the profession of surveying, to sectional, private or other members' interests or to other individual surveyors.
2. A member shall uphold the standards, the honour and the dignity of the various professions within its practice and shall accept the association's decisions on questions of ethics and conduct.
3. A member shall accept full responsibility for professional advice and services performed and shall discharge duties with integrity to clients and with minimum delay.
4. A member shall not undertake professional responsibilities beyond the member's competence or authority.
5. A member shall endeavour to advance the science and practice of surveying and associated disciplines and the objects of the association.
6. Members will encourage a culture of professional development throughout the firm.
7. A member shall hold as confidential client information and not reveal facts, data or information obtained in a professional capacity, without the prior consent of the client except as required by law.
8. A member shall perform all duties impartially without fear or favour and shall fully disclose any circumstances, which might influence the impartiality of any advice or service provided.
9. A member shall inform clients of any interest which may adversely affect judgement or the quality of services and shall not accept any form of compensation for a particular service from more than one source without disclosing the circumstance and receiving approval from all interested parties. A member may however accept instructions on behalf of a third party, provided it is made clear to whom the member is responsible and who is responsible for any fees.
10. Any member who takes over an instruction from another consultant or alternatively is required to pass an instruction to another consultant, will act ethically and liaise with the other party regarding any outstanding matters.
11. Members are encouraged to provide a client with an estimate of fees or quote prior to undertaking any instruction.
12. A member shall act as the properly appointed agent of the client.

13. A member shall build a reputation on merit and shall refrain from any form of unfair competition including:

- Using a professional designation or allowing an employee to use a professional designation for which there is no entitlement.
- Offering inducements to secure work or advancement.
- Seeking to supplant another member or individual surveyor who has been commissioned.
- Neglecting to comply with provisions of rules or regulations governing the practice of surveying or associated disciplines.
- Accepting a fee which would preclude the member from providing adequate and appropriate professional services.
- Advertising in a fraudulent or misleading manner or in any other way not in the public interest.